

Chorus Music Academy Inc. Student Registration Form – Terms & Policies



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Chorus Music Academy Inc. (“we”, “us”, “school” or “Chorus”) provides on-line and in-class music education services, including Yamaha Music Programs, instrumental, voice, theory, song writing, music production, recording, exam preparation, recitals and camps.

Student Name:	Student Name:
Student Name:	Student Name:
Allergies/Health Concerns:	
Parent/Guardian Name:	Phone 1:
E-mail :	Phone 2:
How did you hear about us? Online___ Social Media___ Drive-By___ Vellore Ctr. ___ Referral___ Other:	

TERM: Our academic year runs from September to June for 40 weeks. Our summer term runs for 8 weeks in July & August.

TUITION/PAYMENT: Tuition is payable in advance. One single payment for the academic year/40 weeks or 10 payments for 4 weeks at a time on the 1st of each month by pre-authorized credit/debit card. Payment will be pro-rated if enrolling after the start of year or for lessons that fall on statutory holidays.

NSF: \$30.00 fee will be charged for payments declined due to non-sufficient funds.

STOPPING LESSONS: We require at least 2 weeks’ advance notice if stopping lessons. There is no refund for the current month/unused make up lessons.

CANCELLATION/MAKE UP LESSON POLICY: Our make-up lesson policy has been designed to ensure that students do not lose out on lessons and staff do not lose out on scheduled work hours due to cancellations. There is no credit, refund or carry over of unused make-up lessons into the next academic year.

- Up to **3** lessons cancelled by 8pm the night before the lesson can be made up each academic year.
- Same day/short notice cancellations or forgotten lessons **will not** be made up. In-class students can call the school on the same day and switch to online. If an instructor has to cancel on short notice, another instructor will teach the class. In-class lessons may be switched to online for that day.
- For weather related cancellations, we send an email, update our voicemail & Instagram by 1pm on weekdays and 8am on Saturdays. Students can do their Lesson online that day or re-schedule to a different day. There is no credit or refund for lessons cancelled due to weather related closures.

INSTRUCTOR UNAVAILABILITY: We try our best to schedule students with the same instructor for the entire year. However, we cannot guarantee it. If a regularly scheduled instructor is unavailable, another qualified instructor will teach the class or the lesson will be re-scheduled at our discretion.

GENERAL FACILITY POLICY

Students, parents/guests must behave responsibly while on the premise and at offsite events that are sponsored or hosted by Chorus. Disruptive behavior causing damage to the facility or equipment is the financial responsibility of the student/parent. We reserve the right to expel students for non-payment of tuition or disruptive behavior without credit/refund.

INTERNET USE: Complimentary Wi-Fi, if available, is for personal and legal use only

LIABILITY WAIVER: Parents/guardians are responsible for the well-being and safety of their children at all times. This includes drop-off and pick-up of their children on the premises or at offsite events that are hosted or sponsored by Chorus. Parents/guardians are encouraged to join students in their respective class during lessons or wait in the reception area. Chorus Music Academy Inc., including its directors, officers, employees, and agents, shall not be liable for any injury, illness, allergic reaction, accident, death, loss, theft, damage or any other harm whatsoever which may be sustained by a student, parent, guardian, or guest at our facility, or at an offsite event hosted or sponsored by Chorus. You waive any claims, demands, and liabilities against Chorus arising from your participation in Chorus programs and events/activities, including participation by you and/or your child(ren) and guests.

PHOTO AND VIDEO RELEASE POLICY: By registering with Chorus, you grant Chorus permission to take photographs and audio/video recordings of you and/or your child(ren)’s participation (“Content”) in Chorus programs/events/activities. You also grant Chorus permission to use, reuse, modify, publish, and republish the Content in any format or media, including print and online, for promotional purposes. Chorus will use the Content without compensation to you, your children and your guests. You waive any rights to prior inspection and approval of the Content and its use. You waive any claims, demands, and liabilities against Chorus for capturing and using the Content. To opt out of this term, please send an email to customerservice@chorusmusic.ca.

DISPUTE RESOLUTION: If a dispute arises out of and/or in connection with the terms and policies of this document, the parties agree to meet to pursue resolution through negotiation/mediation or other appropriate dispute resolution process before resorting to litigation.

GOVERNED BY THE LAWS OF ONTARIO: This agreement constitutes the entire understanding between the parties and supersedes all prior and other representations, understandings or agreements between them, written or oral, respecting the subject matter herein. This agreement may be amended only in writing, shall be read without regard to section headings, shall be governed by and constructed in accordance with the laws of Ontario.

DURATION: The terms and policies on this form are valid until replaced by a new registration form.

POLICY AGREEMENT

I certify that I am an adult student or the parent/guardian of the above listed student(s). I agree to receive e-mail information about Chorus programs, & services. I can withdraw my consent at any time. **I acknowledge that I have read, understood and agree to adhere to Chorus Music Academy Inc.’s School Policies contained in this document:**

Signature of adult student or parent/guardian

Name and date

IN-CLASS LESSON POLICY

COVID-19 PROTOCOLS FOR HEALTH AND SAFETY:

- **Adult students and parents must confirm that the student attending class:**
 1. Does not have any symptoms of COVID-19 (fever, chills, cough, shortness of breath, sore throat and runny and/or stuffy nose unrelated to allergies, loss of taste or smell, pink eye, long lasting headache or muscle ache, difficulty swallowing, nausea, vomiting or diarrhea)
 2. Has not been in contact with someone who is sick or has tested positive for COVID-19 in the past 14 days of the lesson.
 3. Has not returned from travel outside of Canada in the past 14 days.
 4. Will not attend lessons in person if answering yes to any of the above.
- Masks are mandatory and required to be on at all times for everyone in the premise.
- Students and teachers entering the premise will have a temperature check.
- Safety signs have been clearly placed on the front door, bathrooms and classrooms.
- Appropriate social distance must be maintained as per government guidelines in all areas of the school.
- Hand sanitizer will be available at the entrance, in the washrooms, and in every classroom.
- Students and teachers are required to sanitize their hands before each lesson.
- Common surfaces in the classrooms including door handles, piano keys, benches & music stands will be sanitized after each student.
- Common areas of the school and washrooms will be sanitized regularly.
- Students are required to bring their own books, pencils, erasers, drum sticks and any accessory that they need to every class.
- The school waiting area will not be available to parents and guests until further notice.
- No food or drinks will be allowed in the classrooms during the lesson. Students can bring a water bottle if required.
- Voice students are required to keep their masks on when not singing.
- We need to be informed right away if a student or immediate family member tests positive for COVID-19 so we can take the required precautions.
- In the event we have to shut down on short notice due to COVID-19, remaining lessons during the paid month will be completed online.

ONLINE LESSON POLICY

- **Parent Supervision:** Parents/guardians MUST supervise a minor student for the entire duration of the class.
- **Online Platform:** Zoom or Google meet. Upon registration, a link with a login ID and password will be e-mailed to each student.
- **Equipment:** You will need an appropriate device such as a laptop, desktop or tablet with audio/video connectivity and a strong WIFI connection.
- **Program Space:** Have a presentable backdrop in a well-lit and quiet area.
- **Dress Code:** Students are required to dress in an attire that is deemed appropriate in the public school system.
- **Timeliness:** Students are requested to connect on time for their scheduled lessons.
- **Conduct:** Students are expected to behave responsibly during lessons. Consistent disruptive behavior could impact learning and progress.
- **Sharing Contact Details:** You authorize us to provide your personal information, such as your phone number and e-mail, to our teachers to conduct virtual lessons.
- **Quality Assurance:** We strive to maintain excellence in the quality of our lessons. To ensure online lessons are conducted as per the guidelines set out by the school, school administration may request to occasionally join an online session.

EXAMINATIONS/COMPETITIONS/AUDITIONS: Every effort is made to fully prepare students for examinations, competitions and auditions. However, we cannot control the results students achieve. Students/parents are encouraged to fully understand the requirements and expectations with their instructor, school administrator and/or organizers of competitions and auditions.

HEALTH AND SAFETY:

- We do not allow foods containing NUTS, FISH & SHELLFISH in our facility. However, we are unable to monitor allergens being brought into the school. We ask parents to remain with their child(ren) in case of concerns with allergies/health.
- All students are required to wear clean/dry indoor shoes or socks to class during winter months.
- Students are asked not to bring non-lesson related valuables to class. We will not be responsible for lost or damaged items.
- Drum students are strongly encouraged to bring sound reducing headsets or ear buds to every class.

PARKING: Reserved parking spots are not available to us at any time including evenings and weekends.

INITIALS: